



# ARP ESSER Health and Safety Plan CFYCD Afterschool Programs

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Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021. **Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning;
2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;
3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:

- a. Universal and correct wearing of [masks](#);
- b. Modifying facilities to allow for [physical distancing](#) (e.g., use of cohorts/podding);
- c. [Handwashing and respiratory etiquette](#);
- d. [Cleaning](#) and maintaining healthy facilities, including improving [ventilation](#);
- e. [Contact tracing](#) in combination with [isolation](#) and [quarantine](#), in collaboration with State and local health departments;
- f. [Diagnostic](#) and screening testing;
- g. Efforts to provide COVID-19 [vaccinations to school communities](#);
- h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
- i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021.\* The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

\* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

## **Additional Resources**

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Through an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

# Health and Safety Plan Summary: CFYCD Afterschool Programs

Initial Effective Date: **9/13/2021**

Date of Last Review: **7.31.2021**

Date of Last Revision: **7.31.2021**

1. How will the CBO, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

CBO will follow school building best practices designed and supported by the LEA. These practices will include support for masking, sanitization, and mitigation as indicated on each building / LEA plan. Staff will err to caution when confusion for miscommunication exists, requiring staff and student masks. In any circumstance best practices for handwashing, sanitization, distancing will be followed.

2. How will the CBO ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

CBO will ensure continuity of services should the LEA go remote / virtual and with PDE permission to provide services virtually via ZOOM meeting / platform. Services will continue to include Social and Emotional as well as academic supports.

3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
a. Universal and correct wearing of <a href="#">masks</a> ;	All students and staff will utilize masks on a voluntary basis for the opening of the 2021-2022 school year or if any mandates are put in place by the PA Department of Health or partner LEA, CBO will follow those mandates accordingly.

**ARP ESSER  
Requirement**

**Strategies, Policies, and Procedures**

<p>b. Modifying facilities to allow for <a href="#">physical distancing</a> (e.g., use of cohorts/podding);</p>	<p>Students and staff are encouraged to physically distance, as feasible, when in large group spaces, hallways, and stairways.</p> <ul style="list-style-type: none"> <li>• Instructional spaces will support physical distancing as practical through visual cues, seating assignments, and classroom design.</li> <li>• Cohorts will be utilized in settings where feasible.</li> <li>• Appropriate signage and communication will be provided regarding physical distancing etiquette.</li> <li>• Volunteers will comply with visitor screening and health and safety procedures.</li> <li>• Field trips will be assessed on a case-by-case basis for health and safety.</li> <li>• Activities and athletics will adhere to the Health and Safety Plan for all events and activities and collaborate with PIAA applicable health and safety planning for practices and events.</li> <li>• CBO will comply with facility capacities for events based on PA Commonwealth guidelines.</li> </ul>
<p>c. <a href="#">Hand washing and respiratory etiquette</a>;</p>	<p>Hand washing shall be encouraged among all building occupants. Hand sanitizer shall be made available throughout the buildings. Signage shall be displayed to promote awareness and reinforce appropriate sanitary etiquette.</p>
<p>d. <a href="#">Cleaning</a> and maintaining healthy facilities, including improving <a href="#">ventilation</a>;</p>	<p>Cleaning protocols shall continue to be followed in accordance with the latest PDE/DOH guidance. CBO is assured by LEA that routine and deep cleaning protocols shall be updated as PA Department of Health guidance evolves alongside Environmental Protection Agency (EPA) approvals and certifications. Proper ventilation in all buildings that exceeds requirements will be continued to mitigate airbourne risks.</p>

ARP ESSER Requirement	Strategies, Policies, and Procedures
e. <a href="#">Contact tracing</a> in combination with <a href="#">isolation</a> and <a href="#">quarantine</a> , in collaboration with the State and local health departments;	CBO will maintain a high standard of contact tracing and follow all quarantine and isolation practices as set forth by the State and local health departments.
f. <a href="#">Diagnostic</a> and screening/testing;	Individuals who are symptomatic should not return to school and programs until they have been given an alternative diagnosis by a health care professional or have received a negative COVID-19 test result from a healthcare professional. If a student or staff member in a school becomes symptomatic during the school day, they should report to the building nurse for evaluation.
g. Efforts to provide <a href="#">vaccinations to school communities</a>	CBO will continue to partner with local health care agencies to provide information on vaccine opportunities. CBO will share information on vaccination opportunities via multiplatform communications.
h. Appropriate accommodations for students with disabilities with respect to health and safety policies; and	Parents of students at higher risk should be in communication with the program coordinator to appropriate safety measures. Accommodations will be provided to students with disabilities based on their individual needs.
i. Coordination with state and local health officials.	CBO has established relationships with State and Local health officials and is committed to continuing this coordination and any efforts related to COVID- 19 with those groups.

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## Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **The Center for Youth and Community Development** reviewed and approved the Health and Safety Plan on **7.26.2021**

The plan was approved by a vote of:

**Yes**

**No**

Affirmed on: **7.31.2021**

By: Mark Durgin, Chairperson

*Mark B. Durgin*

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(Signature\* of Board President)

Mark Durgin

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(Print Name of Board President)

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.